



Omaha 100 Small Business Loan Program

Application Checklist

Documents required for a loan application to move to the underwriting stage are listed below.

Personal Financial Information Required for All Borrowers:

- Most Recent Paystub (from all jobs including business), 30 Day History
- Most Recent Proof of Any Other Income – (Social Security, Veterans Benefits, Child Support)
- Most Recent Personal Bank Statements, 3 Month History
- Most Recent Signed Personal Tax Returns (all schedules), 2 Year History

Business Financial Information

- Most Recent Bank Statements, 3 Month History
- Most Recent Signed Business Tax Returns, 2 year history
- Income Statement; Profit & Loss; Statement of Cash Flow

Business Financial Information (For a Start-up)

- Start up Cost & Source of Funds
- Business Plan
- Financial Projections
- Proof of Personal Investment/ Equity including available cash for injection and expenses and expensed already incurred

Identification and Formation

- Valid State ID or Drivers License
- Verification of Residence- Home Utility Bill
- Sole Proprietorship – Business Bill
- General Partnership – Assumed Business Name/ DBA;
- Limited Partnership - Assumed Business Name/ DBA; General Partnership Agreement
- Corporation – Assumed Business name/ DBA; Limited Partnership Agreement
- LLC – Articles of Organization, Borrowing Resolution
- Non-Profit -